



# ADMISSION NOTIFICATION 2018



- ☆ *All admissions are strictly provisional subject to final scrutiny and acceptance by the appropriate authorities including Calcutta University by way of issuing of Registration Certificate and Admit Card.*
- ☆ *The College does not accept responsibility for cancellation of admission due to suppression or misstatement of facts by students at the time of admission. The college shall not be held responsible for cancellation of admission for any reason, whatsoever, by Calcutta University.*
- ☆ ***Published merit list does not guarantee admission. Admissions will stand closed once the total number of seats available in the college/subject are filled up.***
- ☆ *Merit list is prepared on the basis of on-line submission of marks by the candidate.*
- ☆ *While every care is taken in preparing the Merit List, in the event of any inadvertent mistake or omission, the college will not be responsible in any way. However, any error/omission may be brought to the notice of the Principal in writing.*
- ☆ *Admission will be done strictly on the basis of actual physical verification of the original documents.*
- ☆ *Any discrepancy/ variation / interpolation in relation to the original documents submitted by the candidate or wilful withholding of relevant information will result in not granting admission to the candidate.*
- ☆ *Seats in Elective subjects are limited. Candidates will be accommodated in the subject if seats are available. In case of unavailability they would have to opt for another elective subject.*
- ☆ *Foreign Students, including those from Bangladesh, must submit, in advance, Students' Visa and such other documents as are essentially required under the rules of the Government of India / University of Calcutta.*
- ☆ ***Students who have passed in previous year*** – *Applicants who have passed their class XII and have taken admission between 2013 & 2017 should produce Calcutta University Regn. Certificate / Migration Certificate (other than Calcutta University students), Transfer Certificate from previous college, Permission letter from Secretary, UG Council provided she has not appear any kind of CU related examination previously.*

☆ **Documents to be produced at time of Admission**

A) **ORIGINAL** valid Money Receipt B) **ORIGINAL** certificates for verification **along with attested photo copies (by the Principal of Institution last attended)** of the following:-

- I. Mark Sheet of Class X Exam (1 copy)
- II. Mark Sheet of Class XII Exam (1 copy)
- III. Admit Card of Class X Exam (1 copy)
- IV. Admit Card of Class XII Exam (1 copy)
- V. Registration Certificate of Class XII (if any) (1 copy)
- VI. For S.C. / S.T. / O.B.C. Candidates the Certificate issued by **Govt. of West Bengal** for qualifying marks relaxation.
- VII. P-I, P-II, P-III Admit Card (1 copy) **[for Post Graduate Students only]**
- VIII. P-I, P-II, P-III Mark Sheet (1 copy) **[for Post Graduate Students only]**
- IX. Regn. Certificate of last University passed (1 copy) **[for Post Graduate Students only]**

☆ **Students coming from other State Boards** other than ISC, CBSE & NIOS may, be admitted only provisionally at their own risk. They are required to pay a Migration Fee and to furnish the Migration Certificate to the College Office within one month from the date of admission, failing which their provisional admission will be cancelled. Candidates are, therefore, advised to ascertain their eligibility from Calcutta University before seeking admission here.

☆ **Students belonging to SC/ST/OBC categories**-Students who have applied in SC/ST/OBC categories have to produce **valid certificate issued by Govt of West Bengal only** to avail the reservation benefits. The candidate will be treated as a general candidate if she fails to produce the caste certificate. In such case her admission will be subject to her position in the merit list for General candidates along with other conditions.

☆ **Payment of College Fees**

Requisite college fees by way of Pay Order/Banker's cheque/Demand Draft in favour of '**SHRI SHIKSHAYATAN COLLEGE**' payable at Kolkata to be paid during admission. No Cash or Cheque will be accepted. **FEES WILL NOT BE REFUNDED ONCE ADMISSION IS TAKEN.**

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